

[বিদেশী সংস্থা জড়িত থাকায় পত্রটি ইংরেজীতে করা হলো]

Government of the People's Republic of Bangladesh  
Ministry of Local Government, Rural Development & Co-operatives  
Local Government Division  
Water Supply-3 section  
www.lgd.gov.bd

শেখ হাসিনার মূলনীতি  
গ্রাম শহরের উন্নতি

No- 46.00.0000.084.14.085.18- 47

Date: 26 February 2023

Subject: Minutes of Follow-up Meeting on Gazipur City Corporation Wastewater Management Project

A follow-up meeting was convened and chaired by **Mr. Md. Khairul Islam, Additional Secretary, Water Supply Wing, LGD** with Gazipur City Corporation (GCC) and representatives from World Bank (WB) and International Finance Corporation (IFC) to discuss different agendas of "Gazipur City Corporation Wastewater Management Project". The minutes of the meeting are sent herewith for taking further necessary actions.

Attachment: Meeting minutes

  
26.02.23  
(Prottoy Hasan)  
Senior Assistant Secretary  
Phone:9514368  
lgws3@lgd.gov.bd,  
lgdwatersupply3@gmail.com

Distribution: Copy for information and necessary action. (Not in order of Seniority):

1. Joint Secretary (Water Supply), Local Government Division, Dhaka
2. Joint Secretary (Planning), Local Government Division, Dhaka
3. Chief Executive Officer, Gazipur City Corporation, Gazipur
4. Mr. Akbar Hossain, Additional Chief Engineer, Gazipur City Corporation, Gazipur
5. Ms. Sumana Sharmin, Sr. Town Planner, Gazipur City Corporation, Gazipur
6. Mr. Md Mahady Hassan, Consultant, 2030 Water Resources Group
7. Subhada Kant, Investment Officer, IFC
8. Mr. Nahiyen Azhar, Consultant, TA Team, IFC

Copy for information and necessary action:

1. PS to Minister, Local Government, Rural Development & Co-operatives, Bangladesh Secretariat, Dhaka
2. PS to Secretary, Local Government Division, Bangladesh Secretariat, Dhaka
3. ✓ Programmer, Local Government Division, Dhaka
4. PO to Additional Secretary (WS Wing), Local Government Division, Dhaka



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গ্রাম শহরের উন্নতি

Memo No: 46.00.0000.084.14.085.18-

Date:

Subject : Minutes of Follow-up Meeting on Gazipur City Corporation Wastewater Management Project

Chair : Mr. Md. Khairul Islam, Additional Secretary, Local Government Division

Venu : Conference Room of the Local Government Division

Date : February 13, 2023; 02:30 pm

Agendas:

- Discussion on conditions to be annexed/amended with the TSR submitted by GCC dated 06.02.2023
- Discussion on Transaction Structure Report (TSR) approval and possible way-out.
- Development Project Proposal (DPP) on land acquisition by GCC following WB guidelines.
- Issues related with funding through "Ecological Restoration Support to Rivers and Canals around Dhaka"- Project
- LoB

After the meeting dated 13.12.2022 (Annexure-1), a follow-up meeting was convened and chaired by Mr. Md. Khairul Islam, Additional Secretary, LGD with Gazipur City Corporation (GCC) and representatives from World Bank (WB) and International Finance Corporation (IFC) to discuss different agendas of "Gazipur City Corporation Wastewater Management Project". Honourable chair welcomed all participants to the meeting (List in Annexure-2) and briefed that the meeting would focus upon the key decisions taken in previous meeting and also on major updates and feedbacks of all the parties involved. He also mentioned that "Gazipur City Corporation Wastewater Management Project"- is a pioneer project on wastewater management facilitated by Public-Private Partnership (PPP) mode in Zone-1 & Zone-4 of GCC.

2. A round table open discussion was held amongst the parties regarding all impending issues relating the project. The key points discussed during the presentation are:

**a) TSR re-correction based upon feedback submitted by GCC dated 06.02.2023**

Before further discussion, it was presented before the meeting that, Muhammad Ibrahim, Former CEO (Secretary), PPP Authority held a meeting dated 25.08.2022 regarding this project (Annexure-3). Key decisions include:

- ✓ IFC will address some queries on TSR and submit to PPPA and GCC
- ✓ GCC will prepare Project Proposal and share with LGD for approval of budgetary allocation. The proposal will include other key obligations that are required to be fulfilled by LGD as recommended in the TSR.
- ✓ GCC will also submit the technical and other due-diligence report to LGD by IFC for the project
- ✓ GCC will share the RAP with IFC

Afterwards, GCC submitted a review on TSR dated 06.10.22 (Annexure-4). Following that meeting, preceding meeting dated 13.12.2022 was chaired by Honourable chair of today's meeting where key decisions were:

- ✓ LGD and GCC both agreed upon finalizing the TSR submitted by IFC on conditions that relevant fund allocation and approval is received from proper authority.



- ✓ GCC is required to prepare documentation namely Development Project Proposal (DPP), Feasibility Study and Study on tariff collection.
- ✓ LGD and GCC will send an expression of interest to the World Bank for IDA funding through ERD.

Revised Transaction Structure Report (TSR) of the above mentioned project was submitted by International Finance Corporation (IFC) dated 12.01.2023. GCC again provided their valuable opinion regarding the TSR dated 06.02.2023 mentioned below:

- ✓ TSR page 19: Household Connection Cost must be included in the project cost. Without the connection within the construction period the project will not run successfully.
- ✓ TSR page 56: If the connection rate to sewer networks higher than the projection than what would be the backup plan. So it is requested to incorporate the backup plan in Transaction Structure Report.
- ✓ TSR page 69: Reuse of threated water required financial analysis.
- ✓ TSR page 73: Gazipur City Corporation wants the separation of the project in two packages. One package for STP and another Package for FSTP.

Representative from IFC agreed upon the revision and assured the meeting that they would finalize the TSR incorporating these relevant corrections

**b) Transaction Structure Report (TSR) approval and possible way-out:**


It was discussed in the meeting that Transaction Structure Report (TSR) need to be approved so that other formalities viz. Bid Document Preparation, Bidding and others can be started soon. GCC assured that they would inform LGD after all necessary corrections been incorporated in TSR. So, representatives of IFC were requested to get along GCC and incorporate all necessary corrections as per GCC's requirement and submit a final copy of TSR. GCC was also requested to inform LGD if all their quires been addressed or not.

**c) Development Project Proposal (DPP) on land acquisition by GCC following WB guidelines:**

According to several meeting minutes and key decisions GCC must prepare a DPP on Land acquisition of the project following the WB guideline to ensure the funding. GCC representative informed the meeting that need require assistance from WB to prepare a DPP for land acquisition. WB representative informed that their authority require a formal letter to incept the action. Honourable chair asked GCC for a formal proposal from them.

**d) Funding through "Ecological Restoration Support to Rivers and Canals around Dhaka"- Project:**

It was informed before the meeting that expression of interest on funding by WB for the project has been forwarded to ERD dated 12.02.2023 (Annexure-4) estimating that this initial phase of implementation will now require up to approximately US\$ 250 million. Previously "Ecological Restoration Support to Rivers and Canals around Dhaka"- project's PDPP was approved by Planning Commission and funding request was sent by ERD to World Bank for financial support in October 2020 under that head. As per the discussion with the World Bank Team, Local Government Division has decided rescoping the project with downscaled set of activities focusing primarily on investing in the Development of Integrated Wastewater Management System for Gazipur City Corporation of the other components such as reinstatement of drainage canals and capital & maintenance dredging.

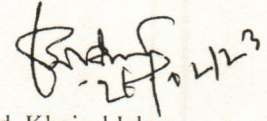




**3. Key Decisions:**

- a) IFC need to incorporate all necessary revisions suggested by GCC and submit a revised TSR for approval to both GCC and LGD
- b) GCC is required to submit final approval of TSR from their end and forward the approval letter to LGD
- c) GCC is also required to send a formal letter to LGD seeking for technical assistance from WB's team for DPP formulation of land acquisition.
- d) After finalizing the TSR, IFC is required to formulate bid document and other formalities necessary for the project.
- e) For fund allocation through "Ecological Restoration Support to Rivers and Canals around Dhaka"-project, LGD and GCC both need collaborate with ERD and WB more proactively.

The meeting ended with vote of thanks to and from the Chair.



Md. Khairul Islam  
Additional Secretary,  
Local Government Division





**Subject : A meeting on Gazipur City Corporation Wastewater Management Project**

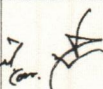

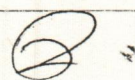
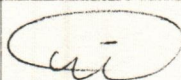



**Meeting : 13 February 2023**

**Date**

**Time : 02:30 PM, Monday**

**Place : Conference Room (Room # 601, Building # 7),  
Local Government Division**

**Officer's Attendants**

Sl No.	Officer's Name	Designation & Organization	Phone & E-mail Address	Signature
1.	MR. JASIM UDDIN	JS. LCD	01715181160 jasim6811@gmail.com	
2.	A.S.M. Shohidul Azam	JS. CEO. GCC.	01711392230	
3.	MR. Akbar Hossain	C.E GCC	01711393683	
4.	NATHYAN AZHAR	IFC	01712423959	
5.	Sumana Sharmin	GCC	01710127619	
6.	Poly kar	JS, LGD	01712977570	
7.	Mahady	World Bank	01923613998	
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