বিদেশী সংস্থা জড়িত থাকায় ইংরেজীতে লেখা

**Government of the People's Republic of Bangladesh**
Ministry of Local Government, Rural Development & Co-Operatives
Local Government Division
Admin-1 Section
www.lgd.gov.bd

উন্নয়নের গণতন্ত্র
শেখ হাসিনার মূলমন্ত্র

No- 46.00.0000.095.025.907.2014- 634 Dated: 15/04/2018

To: Chief Accounts Officer
Local Government Division
Ministry of LGRD & C
Mouchak Tower (11th Floor)
83/B, New Circular Road, Dhaka.

Subject: Government Sanction to participate in the Study tour to be held in Malaysia during 21 April 2018 to 27 April 2018 or nearest possible date.

Dear Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favor of the following officials to participate in the Study Tour to be held in Malaysia during 21 April 2018 to 27 April 2018 or nearest possible date:

1. A S M Mahbubul Alam (Addl. Secretary), Director General, Local Government Division.
2. Mr. Md. Aminul Islam (Addl. Secretary), Project Director, ISPP Project, Local Government Division.
3. Mr. Md. Manirul Islam Manir (Deputy Secretary), Deputy Project Director, ISPP Project, Local Government Division.
4. Ms. Aynoor Akhter Panna, Deputy Director (Deputy Secretary), Implementation, Monitoring and Evaluation Division.
5. Mr. Mohammad Khaled-Ur Rahman, Senior Assistant Secretary, Economic Relations Division (ERD).
6. Ms. Dr. Syeda Naushin Parnini, Senior Assistant Secretary, Local Government Division.
7. Mr. Md. Saifur Rahman, Assistant Chief, Local Government Division.
8. Mr. Md. Riaz Uddin, Assistant Chief, Agriculture, Water Resource and Rural Institution Division.

**02. Terms & Conditions:**

a) The period to be spent for the program, including travel time, will be treated as on duty.
b) He/She will draw his/her usual pay and allowances from Bangladesh in local currency.
c) All expenses to be incurred during this visit will be borne by ISPP Project.
03. This order is issued with the approval of the competent authority.

Yours Sincerely
১৫.৪.২০১৮

(Md. Ershadul Haque)
Deputy Secretary
Phone: 9575573
e-mail: lgadmin1@lgd.gov.bd

No- 46.00.0000.095.025.907.2014-634/1(127) Dated: 15/04/2018

**Copy for information & necessary action to (not according to seniority)**

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka
2. Secretary, Ministry of Foreign Affairs (Attention: Director General Consular & Welfare, with a request to arrange for issuance of note verbale)
3. Secretary, Implementation, Monitoring and Evaluation Division/ Economic Relations Division/ Member, Agriculture, Water Resource and Rural Institution Division
4. H.E. High Commissioner, High Commission of the Republic of Malaysia, Dhaka, Bangladesh.
5. H.E. High Commissioner, High Commission of the People's Republic of Bangladesh, Malaysia.
6. Director General, Immigration & passports, Dhaka
7. Additional Secretary/ Director General ( ), Local Government Division
8. Project Director (Addl. Secretary), ISPP Project, Local Government Division.
9. Director, Hazrat Shah Jalal International Airport, Dhaka
10. Private Secretary to the Hon' ble Minister, Ministry of Local Govt. Rural Development & Co-operatives
11. Private Secretary to the Senior Secretary, Local Government Division.
12. Programmer, Local Government Division.

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(Md. Ershadul Haque)
Deputy Secretary