

Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development & Cooperatives (MoLGRD&C)
Local Government Division (LGD)
Local Governance Support Project-3 (LGSP-3)
City Centre (Level 10), 90/1 Motijheel C/A, Dhaka-1000

RFB No.46.00.0000.018.07.096.19-13

Date: 30.12.2019

Specific Procurement Notice
Request for Bids for
Appointment of a Service Provider for Management of Foreign
Tours (NS-02)
(Non-Consulting Services)

Employer : Local Government Division (LGD)
Project : Local Governance Support Project-3 (LGSP-3)
Contract Title : Appointment of a Service Provider for Management of Foreign Tours (NS-02)
Country : The People's Republic of Bangladesh
Credit No. : 5946-BD
RFB No. : NS-02
Issued on : 30.12.2019

1. The People's Republic of Bangladesh has received financing from the World Bank toward the cost of the *Local Governance Support Project-3 (LGSP-3)*, and intends to apply part of the proceeds toward payments under the contract **for Management of Foreign Tours through a Service Provider**.
2. The Local Governance Support Project-3 (LGSP-3), representing Local Government Division (LGD) of the MoLGRD&C, now invites sealed Bids from eligible Bidders *for Appointment of a Service Provider for Management of Foreign Tours. The service provider will provide support to Project Management Unit (PMU) to facilitate the study tours in seven groups (each group comprising of 10 members) in seven sets of the following countries – (i) UK, (ii) Australia, (iii) USA, (iv) Germany, (v) Sri Lanka & India, (vi) Philippines & Malaysia, and (vii) China & Japan within the project period until the end of 2021. The tours shall have to be organized with a view to study different aspects of Local Governments regarding their functions and activities, revenue administration, peoples' participations in decision making, supervision by central government, fiscal transfer, resource mobilization, auditing, etc. The Bidders should have relevant experience and capabilities in conducting the study tours.*
3. Bidding will be conducted through **national competitive procurement** using a Request for Bids (RFB) as specified in the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 ("Procurement Regulations"), and is open to all eligible Bidders as defined in the Procurement Regulations.

4. Interested eligible Bidders may obtain further information from the National Project Director, Local Governance Support Project-3 (LGSP-3), e-mail: lgsp3.lgd@gmail.com and inspect the bidding document during office hours: 0900 to 1700 hours at the address given below.
5. The bidding document in English may be purchased by interested Bidders upon the submission of a written application to the address below and upon payment of a nonrefundable fee of BDT 1,000.00 (Bangladesh Taka One thousand) only. The method of payment will be cash/Pay Order/Bank Draft in favour of The National Project Director, Local Governance Support Project-3 (LGSP-3), Level 10, City Centre, 90/1Motijheel C/A, Dhaka-1000. The document could be collected in hands in person or will be sent by Post/Courier. Bidding Documents may be distributed by e-mail also.
6. Bids must be delivered to the address below on or before 2:00 PM Local Bangladesh Time (GMT+6 hrs.) on 22nd January, 2020. Electronic Bidding **will not** be permitted. Late Bids will be rejected. Bids will be publicly opened in the presence of the Bidders' or his designated representatives and anyone who chooses to attend at the address below at 2:00 PM Local Bangladesh Time (GMT+6 hrs.) on 22nd January, 2020.
7. All Bids must be accompanied by a "Bid Security" of BDT 6,00,000.00 (Bangladesh Taka Six lakh) only.
8. Attention is drawn to the Procurement Regulations requiring the Borrower to disclose information on the successful bidder's beneficial ownership, as part of the Contract Award Notice, using the Beneficial Ownership Disclosure Form as included in the bidding document.
9. The address (es) referred to above is (are):

(i) For information & Clarification Purpose / (ii) For Bid submission Purpose / (iii) For Bid Opening Purpose:

Attention:

The National Project Director

Local Governance Support Project-3 (LGSP-3)

Level 10, City Centre, 90/1Motijheel C/A, Dhaka-1000

Tel: 880-02-9580501, e-mail: lgsp3.lgd@gmail.com , website: www.lgsplgd.gov.bd



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