



শেখ হাসিনার মূলনীতি
গ্রাম শহরের উন্নতি

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
স্থানীয় সরকার, পল্লী উন্নয়ন ও সমবায় মন্ত্রণালয়
স্থানীয় সরকার বিভাগ
প্রশাসন-২ শাখা
www.lgd.gov.bd


নম্বর-৪৬.০০.০০০০.০৪১.০০৭.০০৫.২০১৩.১৪-১১০০

তারিখ: ১১ শ্রাবণ ১৪২৯
২৬ জুলাই ২০২২

বিষয়: স্থানীয় সরকার বিভাগের ২০২২-২৩ অর্থবছরের বার্ষিক ক্রয় পরিকল্পনা ওয়েবসাইটে আপলোড।

উপর্যুক্ত বিষয়ে মন্ত্রিপরিষদ বিভাগ হতে প্রণয়নকৃত ক্রয় পরিকল্পনার আলোকে স্থানীয় সরকার বিভাগের ২০২২-২৩ অর্থবছরের 'ক্রয় পরিকল্পনা' ওয়েবসাইটে আপলোডের জন্য নির্দেশক্রমে অনুরোধ করা হলো।

সংযুক্তি: বর্ণনামতে ০৯(নয়) পাতা।


২৬/৭/২০২২
মোঃ মুস্তাফিজুর রহমান
উপসচিব
ফোন: ০২-২২৩৩৫৫৫৭৬
lgadmin2@lgd.gov.bd


প্রোগ্রামার
স্থানীয় সরকার বিভাগ।

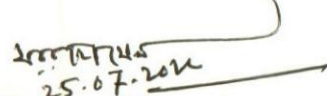
অনুলিপি:

১. সচিব (সমন্বয় ও সংস্কার), মন্ত্রিপরিষদ বিভাগ, বাংলাদেশ সচিবালয়, ঢাকা।
২. অতিরিক্ত সচিব (প্রশাসন অনুবিভাগ), স্থানীয় সরকার বিভাগ।
৩. মাননীয় মন্ত্রীর একান্ত সচিব, স্থানীয় সরকার, পল্লী উন্নয়ন ও সমবায় মন্ত্রণালয় (মাননীয় মন্ত্রীর সদয় অবগতির জন্য)।
৪. যুগ্মসচিব (প্রশাসন অধিশাখা), স্থানীয় সরকার বিভাগ।
৫. সচিবের একান্ত সচিব, স্থানীয় সরকার বিভাগ (সচিব মহোদয়ের সদয় অবগতির জন্য)।
৬. অফিস কপি।

Government of the People's Republic of Bangladesh
Ministry of Local Government, Rural Development & Cooperatives
Local Government Division
Admin-2 Section
Annual Procurement Plan for FY 2022-23


Pac- kage No.	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1	Computer and Office Equipment Related Supporting materials/ Installation/Supply, Maintenance	NOS	List-I Enclosed	OTM/ RFQ/ Direct	Subject to the authority delegated in the Delegation of Financial Power of this Division- Additional Secretary/ Joint Secretary/ Deputy Secretary/ Senior Assistant Secretary	GOB		Planned Dates for OTM	--	20 Sep 2022	03 Oct 2022	04 Oct 2022	10 Oct 2022	12 Oct 2022	20 Oct 2022	--	35 Days
								Planned Days for OTM	--	--	14 Days	02 Days	07 Days	03 Days	09 Days	35 Days	
								Actual Dates for OTM	--	--	--	--	--	--	--	--	
								Planned Dates for RFQ	--	01 Jan 2023	10 Jan 2023	10 Jan 2023	15 Jan 2023	19 Jan 2023	--	--	21 Days
								Planned Dates for RFQ	--	--	10 Days	00 Days	06 Days	05 Days	--	21 Days	
								Actual Dates for RFQ	--								

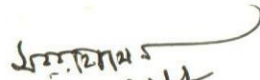

25.07.2022
Md. Mustafizur Rahman
Deputy Secretary (Admin-2 Section)
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25.07.2022
Md. Sobur Hossain
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(1st Substitute Officer)

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
2	Computer Software and other Office Equipment (Antivirus for Server & Office Computer)	NOS	20PC	OTM/ RFQ/ Direct	Do	GOB		Planned Dates for OTM	--	20 Sep 2022	03 Oct 2022	04 Oct 2022	10 Oct 2022	12 Oct 2022	20 Oct 2022	--	35 Days
								Planned Days for OTM	--	--	14 Days	02 Days	07 Days	03 Days	09 Days	35 Days	
								Actual Dates for OTM	--	--	--	--	--	--	--	--	
								Planned Dates for RFQ	--	01 Feb 2023	10 Feb 2023	10 Feb 2023	14 Feb 2023	18 Feb 2023	--	--	20 Days
								Planned Dates for RFQ	--	--	10 Days	00 Days	05 Days	05 Days	--	20 Days	
								Actual Dates for RFQ	--								

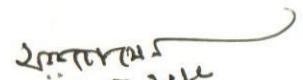

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
3	Stationary & Miscellaneous Goods	NOS	List-II Enclosed	OTM/ RFQ/ Direct*1	Do	GOB		Planned Dates for OTM	--	20 Sep 2022	03 Oct 2022	04 Oct 2022	10 Oct 2022	12 Oct 2022	20 Oct 2022	--	35 Days
								Planned Days for OTM	--	--	14 Days	02 Days	07 Days	03 Days	09 Days	35 Days	
								Actual Dates for OTM	--	--	--	--	--	--	--	--	
								Planned Dates for RFQ	--	01 Mar 2023	10 Mar 2023	10 Mar 2023	15 Mar 2023	18 Mar 2023	--	--	20 Days
								Planned Dates for RFQ	--	--	10 Days	00 Days	06 Days	05 Days	--	20 Days	
								Actual Dates for RFQ	--								

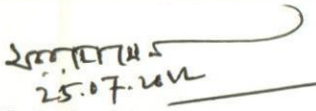

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
4	Furniture	NOS	List-III Enclosed	OTM/ RFQ/ Direct	Do	GOB		Planned Dates for OTM		25 Sep 2022	08 Oct 2022	13 Oct 2022	17 Oct 2022	21 Oct 2022	17 Nov 2022	--	28 Days
								Planned Days for OTM		--	14 Days	06 Days	05 Days	05 Days	28 Days	28 Days	
								Actual Dates for OTM		--	--	--	--	--	--	--	
								Planned Dates for RFQ	--	25 Sep 2022	04 Oct 2022	04 Oct 2022	10 Oct 2022	14 Oct 2022	--	--	21 Days
								Planned Days for RFQ	--	--	10 Days	00 Days	06 Days	05 Days	--	21 Days	
								Actual Dates for RFQ	--	--	--	--	--	--	--	--	
								Planned Dates for RFQ	--	01 Apr 2023	10 Apr 2023	10 Apr 2023	15 Apr 2023	19 Apr 2023	--	--	21 Days
								Planned Dates for RFQ	--	--	10 Days	00 Days	06 Days	05 Days	--	21 Days	
								Actual Dates for RFQ	--								


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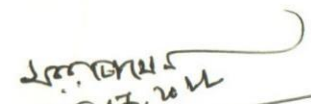

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
5	Furniture Repair/ Maintenance	NOS	As per require ment	Direct Method	Do	GOB		Planned Dates for RFQ									
								Planned Dates for RFQ									
								Actual Dates for RFQ									


25.07.2022

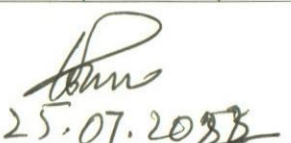
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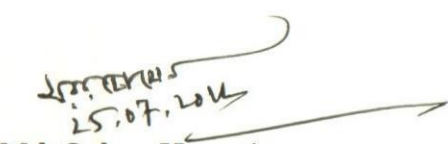

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
6	Electric Equipment Related Supporting materials/ Installation/ Supply & Maintenance	NOS	List-iv Enclosed	OTM/ RFQ/ Direct	Do	GOB		Planned Dates for RFQ	--	16 Oct 2022	25 Oct 2022	25 Oct 2022	30 Oct 2022	04 Nov 2022	--	--	22 Days
								Planned Dates for RFQ	--	--	10 Days	00 Days	06 Days	06 Days	--	22 Days	
								Actual Dates for RFQ	--	--	--	--	--	--	--	--	

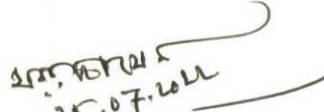

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
7	Liveries	NOS	As per privilege	RFQ/ Direct	Subject to the authority delegated in the Delegation of Financial Power of this Division- Deputy Secretary/ Senior Assistant Secretary	GOB		Planned Dates for RFQ	--	16 Oct 2022	25 Oct 2022	25 Oct 2022	30 Oct 2022	03 Nov 2022	--	--	21 Days
								Planned Dates for RFQ	--	--	10 Days	00 Days	06 Days	05 Days	--	21 Days	
								Actual Dates for RFQ	--	--	--	--	--	--	--	--	


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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
8	Washing	NOS	As per requirement	Direct purchase	Senior Assistant Secretary	GOB											
9	Transport Fuel (Petrol/Octane/ CNG)*2	LTR/ CFT	List-V Enclosed	Direct purchase	As per authority delegated-Joint Secretary/ Deputy Secretary	GOB											
10	Books and Journals	NOS	As per requirement	Direct purchase	As per authority delegated-Joint Secretary/ Deputy Secretary/ Senior Assistant Secretary	GOB											
11	Postage	NOS	As per requirement	Direct purchase	Senior Assistant Secretary	GOB											
12	Advertisement	NOS	As per requirement	Direct purchase	Joint Secretary	GOB											
13	Maintenance of Vehicle*3	NOS	As per requirement	Direct purchase	Senior Secretary/ Additional Secretary/ Joint Secretary/ Deputy Secretary/ Senior Assistant Secretary	GOB											

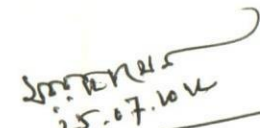
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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
14	Telephone/ Fax/ Internet/ Mobile Phone Service	NOS	As per require ment	Direct purchase	Joint Secretary	GOB											
15	Miscellaneous Expenditure including APA/NIS/Innovation/ Seminar/ Meeting/ Conference/ Bag/ Crests & other Souvenir/ Briefcase/ Electric Equipment etc.	NOS	As per require ment	Direct Contracting/ RFQ	As per authority delegated- Additional Secretary/ Joint Secretary/ Deputy Secretary/ Senior Assistant Secretary	GOB		Planne d Dates for RFQ		16 Oct 2022	25 Oct 2022	25 Oct 2022	30 Oct 2022	03 Nov 2022	--	--	21 Days
								Planne d Days for RFQ	--	10 Days	00 Days	06 Days	05 Days	--	21 Days		
								Actual Dates for RFQ									


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*1 Direct procurement includes procurement from Government Owned Forms and Stationary Office. *2 Petrol/Octane/Mobil/Break oil cooling water, gear oil etc are procured from Government owned Meghna Petroleum. CNG procured from private owned station. *3 Maintenance of vehicle is usually done from the Government owned Transport Workshop.